

Commissioners:

James Brescia, EdD
Chairperson
Designated Representative,
San Luis Obispo County
Office of Education

Penny Borenstein, MD
Vice-Chairperson
Designated Representative,
San Luis Obispo County
Health Agency

Linda Belch
Designated Representative,
San Luis Obispo County
Department of Social Services

Bruce Gibson
Designated Representative,
San Luis Obispo County
Board of Supervisors

Erica Ruvalcaba-Heredia, EdD
Representative at Large,
Center for Family
Strengthening/Promotores
Collaborative

Melinda Sokolowski
Designated Representative,
Child Care Planning Council

James Tedford, MD
Medical Representative
American Academy of
Pediatrics/Patterson and
Tedford Pediatrics

Alison Ventura, PhD
Representative at Large,
Cal Poly Kinesiology/Public
Health

Robert Watt
Representative at Large
Coast Unified School District
(Retired)

Executive Director
Wendy L. Wendt

AGENDA

March 23, 2022 – 3:00-5:30 p.m.

MEETING LOCATION (IN PERSON with ZOOM OPTION):

SLO County Office of Education MOT Open Conference Room
3350 Education Drive
San Luis Obispo, CA 93405

To Join Zoom Meeting by computer or phone:

<https://us06web.zoom.us/j/81376128885>

Meeting ID: 813 7612 8885

One tap mobile

+16699006833,,81376128885# US (San Jose)

Anyone needing an accommodation to be able to observe or participate in this Commission meeting, should email Wendy Wendt at wwendt@first5slo.org by March 21 at 12pm and First 5 will work with you on your accommodation.

Call to Order- *James Brescia, Commission Chair*

- | | | |
|---------------|--|----------------------------|
| ITEM 1 | Resolution of the Children and Families Commission of San Luis Obispo County (“First 5”) re-ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020 and Re-Authorizing Remote Attendance at Meetings of the Legislative Bodies of First 5 for the Period of March 23, 2022 to April 22, 2022 Pursuant to Brown Act Provisions
<i>(Note: As a transitional step and in anticipation of the March 31, 2022 lifting of the CA State of Emergency, the First 5 Commission will be meeting in person for its March 23, 2022 meeting. This Resolution allows for optional zoom attendance)</i> | Action |
| ITEM 2 | Public Comment – Items not on the agenda: <i>(Comments are limited to a maximum of <u>three</u> minutes per individual.)</i> | Information |
| ITEM 3 | Commissioner Comments/Announcements | Information |
| ITEM 4 | <u>CONSENT AGENDA</u>
<i>All consent items, other than any pulled for specific discussion as a separate item, are acted upon by a single motion and vote without discussion.</i>
a) Approve January 26, 2022 minutes
b) Approve Engagement Letter with Moss, Levy and Hartzheim for 2021-22 External Audit Services
c) Approve Resolution re: Authorized Signers
d) Receive and Approve First 5 CA Annual Report FY 2020-21 as required by the Children and Families First Act. Available online:
https://ccfc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual-Report-20-21.pdf | Action |
| ITEM 5 | Staff Reports | Information |
| ITEM 6 | First 5 SLO County Annual Evaluation Report FY20-21
<i>-Becca Carsel, Laura Keene, Amanda Welsh</i>
<i>Carsel Consulting Group</i> | Information/
Discussion |

AGENDA – Continued

March 23, 2022 – 3:00-5:30 p.m.

ITEM 7 Contract Approval: Community Action Partnership of SLO County - Shared Services Alliance Coordination Action
-Jason Wells, Associate Director

ITEM 8 Approval of Program Contract Amendments: Staff recommends Commission approval of contract amendments with the following organizations/programs: Action
-Jason Wells, Associate Director

Through June 30, 2023

- *Pregnancy and Parenting Support of SLO County – Perinatal Mental Health Support and Counseling

Through June 30, 2024

- Carsel Consulting Group – Health Access Training Project
- *Community Action Partnership of SLO County – Basic Needs Family Support
- County of San Luis Obispo -BABES, Oral Health Program
- *Link Family Resource Center – Basic Needs Family Support
- Optometric Care Associates – Early Childhood Vision Screening
- Parents Helping Parents – PHP Family Resource Centers
- SLO County Office of Education – F5/CSPP Preschools
- *South County Youth Coalition – Parent Learning Pods
- Tolosa Children’s Dental Center – Oral Health Prevention Services

(*COVID response programs)

ITEM 9 First 5 Staff Job Description Updates Action
-Wendy Wendt, Executive Director

ITEM 10 The Commission will adjourn to closed session pursuant to Government Code section 54957(b)(1), to consider PUBLIC EMPLOYEE PERFORMANCE EVALUATION: EXECUTIVE DIRECTOR.

*****RECONVENE TO OPEN SESSION*****

Report on Closed Session by Legal Counsel (N. Frye-Laacke)

ITEM 11 Adjourn

Attachments:

ITEM 1: Memo and Resolution 2022-02 re: State Emergency

ITEM 4: Consent Agenda

- Draft January 26, 2022 minutes
- Moss Levy Hartzheim Engagement Letter and Staff Cover Memo
- Resolution re: Authorized Signers
- First 5 CA Annual Report FY 20-21 - Excerpts (full report attach separately; also available at https://ccfc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual-Report-20-21.pdf)

ITEM 6: Memo re: First 5 SLO County Annual Evaluation Report FY20-21 (note: Report attached separately)

ITEM 7: Memo re: Shared Services Alliance Contract with CAPSLO (note: Contract Draft attached separately)

ITEM 8: Memo re: Program Contract Amendment Approvals (note: Amendments attached separately)

ITEM 9: Memo and First 5 Staff Job Descriptions

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Commission within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection on the First 5 website (www.first5slo.org/when-we-meet.php) or during regular business hours in the Commission’s office located at 3220 S. Higuera, Suite 232, San Luis Obispo, CA. If requested, this agenda shall be made available in appropriate alternative formats to persons with disability, as required by the American with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the First 5 office at 805-781-4058 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2